

Personal Resume

NAME: _____ HOME PHONE: (J _____

HOME ADDRESS: _____

(Street, City, State, Zip Code)

PERSONAL DATA:

Date of Birth: --/--/ -- Social Security # _____ Driver License # _____

Marital Status _____ Spouse's Name _____

EDUCATION:

Did you graduate high school ___ Yes ___ No

College: 19 ___ to 19 ___ Name of School _____

Courses studied: _____ Degree: _____

Specializing education pertaining to current business activity or employment: _____

Business and Professional Experience: (indicate company name, length of employment, occupation/title, reason for leaving and if construction

related, largest project in which you were involved)

Number of years with current employer: _____ Number of years in this industry: _____

Employment History (beginning with current position)

From: -/- t., ___/___ Company _____

Position _____ Responsibilities _____

From: ___ / - to ___ / - **Company** _____

Position _____ Responsibilities _____

From: - / - to ___ / - **Company** _____

Position _____ Responsibilities _____

From: - / - to ___ / ___ **Company** _____

Position _____ Responsibilities _____

From: - / - to ___ / - **Company** _____

Position _____ Responsibilities _____

Professional Reference: (name, address, phone, length of acquaintance) _____

USE REVERSE SIDE FOR ADDITIONAL INFORMATION